

First Presbyterian Preschool Atlanta (FPP) is a nonprofit institution and a ministry of First Presbyterian Church. Located in vibrant Midtown with Alliance Theater, High Museum, and Museum of Modern Design as our neighbors, First Presbyterian Preschool is an independent, Reggio Emilia-inspired school for children 18 months through 6 years old. FPP is fully accredited by the Southern Association of Schools and Colleges (SACS)/AdvancedED (most recently renamed Cognia) since 2020. This distinction ensures that our school meet certain qualifications and the highest standards of early childhood education.

Qualifications and Training

- Bachelor's Degree in Early Childhood Education, Child Development or related field
- Minimum of 2 years' experience working with young children
- Familiarity with the Reggio Emilia-inspired approach; especially student driven projects

Essential Duties and Responsibilities

- Work hours Monday 8:30-2:00; Tuesday-Friday 8:30-1:15 or 2:15 (depending on age group taught) or until the completion of carpool; additional hours such as parent nights, school events, etc. as required.
- Participate in all pre- and post-planning days according to the school calendar (August-May)
- Be familiar and adhere to all information contained in the Employee and Parent Handbooks and guidelines set forth by the Director
- Maintain professional behavior and appearance at all times
- Basic working knowledge of Microsoft Suite/Google Suite and taking and editing photographs

The teacher has primary responsibility for the management and preparation of Reggio Emilia-inspired, project based approach program; planning an environment and provocations that are developmentally appropriate, play-based and hands-on, as well as maintaining the highest level of professionalism at all times.

Curriculum and Students

- Maintain an enriched learning environment that supports the highest potential for young children's work
- Prioritize natural materials, small parts and open-ended experiences
- Coordinate the daily flow/schedule for class
- Thorough knowledge of Georgia Early Learning and Development Standards (GELDS), best practice in constructivist approach, best practice of academic skills (reading, writing, math), STEAM
- Provide daily provocations and experiences that connects to student interest, developmentally appropriate practices and the community
- Encourage authentic projects that reflect the community and children's interests
- Familiarize and utilize technology required to document experiences
- Collaborate regularly with teaching partner; age level teachers and all staff
- Maintain accurate documentation on student learning

Communication

- Maintain a commitment to professionalism by treating each child, colleague and parent with respect
- Foster a healthy home-school connection by establishing positive, interactive and supportive informal and formal conversations and feedback
- Conduct parent-teacher conferences as specified
- Lead and/or participate in effective and constructive weekly team/age/all school meetings
- Communicate through blogs, web-based communication, documentation and regular feedback
- Respect and maintain confidentiality regarding children, families, colleagues and the school
- Communicate proficiently in speaking and writing with all constituencies

Professional Development

- Meet all requirements of accreditation and licensure
- Continue professional development through in-service training, continued education and/or workshops-minimum 20 hours
- Complete a professional growth plan each year in conjunction with Director and colleagues
- Complete Stewards of Children “Darkness to Light” upon hire

Health and Safety

- Complete first aid and CPR to maintain certification (provided by FPP)
- Participate in emergency plan training and practice emergency drills as determined by FPP
- Complete Stewards of Children “Darkness to Light” training (provided by FPP)
- Maintain classroom and report needed repairs promptly