



## First Presbyterian Preschool Annual Tuition Policy 2023-24

I understand that my obligation to pay the tuition for the full academic year is unconditional and that after **July 1, 2023** no portion of said outstanding tuition will be refunded or canceled in the event of absence or withdrawal of the enrolled student from First Presbyterian Preschool (FPP). FPP reserves the right to change school schedules, personnel, policies, procedures, rules, regulations and practices from time to time as FPP may determine is appropriate.

It is further agreed that enrollment, as specified within this Enrollment Contract, may be cancelled by the parents or guardian in writing **prior to July 1, 2023** if it becomes necessary to withdraw a child from the Preschool due to relocation outside the metropolitan Atlanta area. You may receive a tuition refund, less an administrative fee equal to 25% of the *total annual tuition amount*, and you will be released from any subsequent payments if and only if all of the following conditions are met:

1. Withdrawal of the child is necessitated by the family's moving outside of the Metropolitan Atlanta Area (Fulton, DeKalb, Gwinnett, Cobb, Clayton, Butts, Cherokee, Douglas, Fayette, Forsyth, Henry, Newton, Rockdale and Walton counties).
2. Written notice is given before July 1, 2023 (Enrollment/annual tuition received after July 1, 2023 is non-refundable regardless of the circumstance.)

Upon meeting these conditions, a refund will be mailed to your forwarding address.

If enrollment is cancelled **after July 1, 2023**, parents or guardian financially responsible for the student, are obligated to pay the full annual tuition. The payment of tuition in installments does not deem this to be a fractional contract.

FPP reserves the right to terminate enrollment of any student when tuition is ten (10) or more days late. A late fee of \$50.00 will be assessed on payments received after the specified annual tuition due dates. See our website for due dates. Overdue accounts must reconcile their tuition obligations before registration for the coming year will be accepted. School recommendations will not be sent to other schools in the event of overdue accounts.

There are four annual tuition payment options. **Plan A** is one full payment by April 15, 2023 (payment via ACH or check to FPP). **Plan B** is two equal payments on April 15 and August 1, 2023 (payments via ACH or check to FPP). **Plan C** is one full credit card payment on April 15, 2023 or two equal credit card payments on April 15 and August 1, 2023 (with additional processing fee). **Plan D** is five equal FACTS payments: April 15, May 15, June 15, July 15 and August 15, 2023 (requires enrollment in FACTS program by March 30, 2023).